

## **Request for Proposals**

### **Lessees for the City of Gulfport's**

#### **Building (formerly known as Azalea Bagels)**

Proposals from lessees for a building owned by the City of Gulfport's, located at 1579 25<sup>th</sup> Avenue, Gulfport, MS are hereby solicited by the City of Gulfport and the Gulfport Redevelopment commission. The tenant(s) shall enhance and stimulate the economic viability of the central business district.

One (1) original, five (5) copies and one (1) digitally converted copy of the completed proposal must be received at the Purchasing Department, 1410 24<sup>th</sup> Avenue, Hardy Bldg. 2<sup>nd</sup> Floor, Gulfport, MS 39501, no later than 2:00 o'clock p.m. local time on April 23, 2012, after which time they will be delivered to the Selection Committee.

Information packages concerning the request for proposals are available from the Purchasing Department, 1410 24<sup>th</sup> Avenue, Gulfport, MS 39501, between the hours of 8 A.M. and 5 P.M., Monday through Friday.

Inquiries – all inquiries shall be in writing and directed to the following person. No questions or request for clarifications will be addressed within 7 days of the due date of the proposal.

Connie Debenport – Purchasing Manager  
Hardy Bldg., 1410 24<sup>th</sup> Avenue  
Gulfport, Ms. 39501  
Email: [cdebenport@gulfport-ms.gov](mailto:cdebenport@gulfport-ms.gov)

Direct contact with City departments other than Purchasing, on the subject of this proposal is expressly forbidden.

All responders are strongly encouraged to attend the pre-proposal site visit that will be held on April 9, 2012 at 10:00 am.

A selection committee will review each proposal based on the below listed grading criteria and will assist the City's governing authority in evaluating the proposals and assessing the most qualified proposal. The governing authority retains the ultimate authority in making these determinations.

The committee may develop a short list from which interviews will be scheduled and evaluations will be based in part on review of ONLY the data submitted in response to this Request for Proposal. Upon final selection and determination made by the City's governing authority, a written contract may be awarded to the individual/firm whose proposal is determined by the governing authority to be the most advantageous to the City of Gulfport.

The governing authority will consider terms and conditions and factors relating to price, financial responsibility, technology, legal responsibilities as well as a bidder's or proposer's "responsibility" concerning matters that relate to the prompt and efficient performance of the contract, including the proposer's honesty and integrity, skill and business judgment, experience and capability of performing the contract, conduct under previous contracts, and the quality of previous work, and a bidder's or

