

COUNCIL

MAR 19 2013

ADVERTISEMENT FOR BIDS

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CITY OF GULFPORT REPAIR & REPLACEMENT UNIT PRICE PROJECT - 2013

Sealed bids for the City of Gulfport Repair & Replacement Unit Price Project – 2013 and other related work will be received by the City of Gulfport Procurement Department at 1410 24<sup>th</sup> Avenue, Hardy Building, 2<sup>nd</sup> Floor, Gulfport, MS 39501, either by mail or hand delivery, until 10:00 A.M., Local Time, on April 23, 2013, and then at said location publicly opened and read aloud.

Scope of Work: The City of Gulfport Public Works Department frequently has the need for utility, sitework, and road construction work resulting from emergency conditions, maintenance of existing systems, and expansion of existing systems. To accommodate this need, the City is seeking to contract with a company that has sufficient experience, personnel, and equipment to accomplish these types of construction services.

The Contract Documents and Plans may be examined at the following locations:

Brown, Mitchell & Alexander, Inc.  
521 34th Street  
Gulfport, MS 39507  
Phone: (228) 864-7612

Gulfport Engineering Department  
4050 Hewes Avenue  
Gulfport, MS 39507  
Phone: (228) 868-5815

Copies may be obtained at the office of Brown, Mitchell & Alexander, Inc., upon the non-refundable payment of \$50.00 for each set.

The Owner reserves the right to waive any informalities or to reject any or all bids. The award is based on the lowest and best bid submitted.

Each bidder must deposit his bid security in the amount, form, and subject to the conditions provided in the Information for Bidders.

For bids exceeding \$50,000.00, Bidder must indicate his Certificate of Responsibility Number on the outside of sealed proposal as required by Mississippi Law. Effective July 1, 2010; Per MS Code 31-3-21(3); any bid submitted by a nonresident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of nonresident contractors, shall be rejected and not considered for award. If no such law exists in the non-resident contractor's state, then the non-resident contractor may provide a statement to that effect.

An assortment of projects associated with the contract could be funded in part or in whole with Federal Community Development Block Grant Funds and the successful bidder must comply with all federal, state, and local requirements and regulations contained in the bid documents and contract, including but not limited to Davis-Bacon Federal Wage Rates, Section 3 and E-Verify. Minority and Women's business enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities and equipment, material and/or supply needs.

Section 3 – Section 3 Housing and Urban Development Act of 1968 requires the City and contractors participating in CDBG project give opportunities for job training and employment to lower income residents of the Section 3 area that is described as the City of Gulfport, Harrison

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County, State of Mississippi. Section 3 also requires that "to the maximum extent feasible" contracts for work in connection with Section 3 covered projects be awarded to business concerns that are located in or owned in substantial part by persons residing in the Section 3.

No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

Published by order of the Gulfport City Council; this the 19<sup>th</sup> day of March, 2013.

Publish Dates:  
March 22, 2013  
March 29, 2013

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LEGAL NOTICE

Notice is hereby given that the City of Gulfport will receive sealed proposals until Ten O'Clock a.m., Local Time, May 6, 2013 at 1410 24<sup>th</sup> Avenue, Procurement Department, 2<sup>nd</sup> Floor Hardy Bldg., Gulfport, MS 39501 for acquisition of New Heavy Equipment for the Department of Public Work through a Lease Purchase Option:

- 2 Each, Trailer Mounted 6" Trash Pumps
- 1 Each, Trailer Mounted 8" Trash Pump
- 1 Each, Reduced Tail Swing Crawler Excavator
- 1 Each, 16-18 CY Dump Truck

Specifications may be obtained from the Purchasing Office, located on the 2nd Floor of the William Hardy Bldg, 1410 24th Avenue, Gulfport MS 39501 between the hours of 8:00 A.M. and 5:00 P.M. Monday through Friday.

The City of Gulfport reserves the right to accept or reject any or all proposals and to waive technicalities if deemed to be in the best interest of the City of Gulfport. Award is based on lowest and best bid submitted.

The owner is NOT responsible for bids which are mailed to the wrong address or which arrive in the mail after the designated bid opening time. Bids may be delivered in person to the Owner's office prior to the bid opening at the time, date and location listed above.

The successful bidder must adhere to the Owner's policy concerning non-discrimination without regard to race, creed, color, age, sex, national origin or handicap.

Proposals may be held by the City of Gulfport, Mississippi, for a period not to exceed sixty (60) days from the date of the opening of bids for the purpose of reviewing the bids.

Ad dates: 04-05-2013  
04-12-2013

# REQUEST FOR QUALIFICATIONS

## Surveying Services

### Master Services 2013 – Gulfport, MS

R12

The CITY OF GULFPORT, intends to employ three (3) surveying firms to provide land surveying and related services. Services shall include, but not be limited to, boundary, topographic, and construction layout surveys. The firms may work with multiple engineering firms, and the City of Gulfport. The scope of work of the firms will be assigned, and reviewed by the Engineering Staff Professional Surveyor. Potential services that may be performed include but are not limited to the following:

1. Review the projects furnished by the owner and understand the objectives clearly.
2. Provide an evaluation of the project and make suggestions for cost effectiveness.
3. Prepare surveying cost estimates based on scope of work
4. Provide data, drawings, plats as required for assigned work by the Staff P.S.
5. Prepare project scheduling so that work will meet deadlines as required by the Engineering Department.
6. Schedule and conduct meetings to discuss such matters as procedures, progress, and scheduling
7. Implement procedures for review and processing of survey data that are compatible with the Staff P.S. and the Engineering Department
8. Submit request for data and drawings as established by the "scope of work" set out by the Staff P.S. and the City Engineer.
9. Record the progress of the projects with daily reports when required by the Staff P.S. and the Engineering Department
10. Perform all surveys to comply with the "standards and specifications" as established by the Mississippi Board of Engineers and Professional Surveyors.

Surveying firms interested in providing these services may so indicate by providing One (1) Original , Three (3) copies as well as one digitally converted copy of the following:

1. A cover letter specifying the name of the principal surveyor, and the location and address of the office to be assigned the work;
2. A resume for each principal member, and employees of the firm anticipated to be assigned to a project. Also, provide an organizational chart and list each person's experience and qualifications;
3. A description of similar type work completed during the past five (5) years which qualifies the survey firm
4. A statement that your organization is sufficiently staffed to perform the required surveying services with reasonable dispatch.
5. A statement to the effect that, in the event certain features on the proposed project are of such complexity and nature as to require specialized or expert assistance, whether your organization is sufficiently staffed with such specialists, or if it will be necessary to associate with other, and if an association should be necessary, the nature of such association; and
6. A response containing the information upon which the consultant will be evaluated;

The City of Gulfport will evaluate the qualifications based on the following factors listed in their relative order of importance:

1. Experience in performing the type of work outlined in the Scope of Work.
2. Qualifications of the principals and professionals to be assigned .
3. Consultant's experience in working with projects involving public funding.
4. Extent of in-house capabilities of the firm
5. Consultant's size and capability of staff to perform work in accordance with an expedited progress schedule, considering the firm's current and planned workload .

The City reserves the right to reject any and all proposals or to waive any informality. The City of Gulfport is an equal opportunity employer.

### **Questions**

**Those firms with additional questions can contact the Procurement Office, City of Gulfport, 1410 – 24th Avenue, 2nd Floor, Gulfport, MS 39501, (228) 868-5705. All questions must be submitted to the Procurement Department no later than April 18, 2013.**

### **Disqualification of Proposer**

Although not intended to be an inclusive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a proposer and the rejection of his proposal:

1. Evidence of collusion among proposers.
2. Lack of competency as revealed by either financial statements and/or experience as submitted or other factors.
3. Lack of responsibility as shown by past work, judged from the standpoint of workmanship as submitted.
4. Default or termination on a previous contract for failure to perform or otherwise.

### **Direct Contact**

**Direct contact with any City employee, including the Governing Authority, on the subject of this proposal, is strictly forbidden. Violation of this paragraph will result in disqualification of your proposal.**

### **Trade Secrets/Proprietary Information**

Trade Secrets or Proprietary information submitted by an, offeror, or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Mississippi Freedom of Information Act; however, the, offeror or contractor must invoke the protections of this section prior to or upon submission of data or other materials to be protected and state the reasons why protection is necessary. *Price quotations in proposals submitted to the City are not "proprietary" or "confidential".* They are considered public information.

The contractor will be and state that he is an equal opportunity employer in all solicitations or advertisements.

For the purposes of this subsection, "A drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this subsection, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

**To be considered, all submissions must be received by 5:00 p.m., Friday, April 26, 2013, in the Procurement Office, 1410 – 24<sup>th</sup> Avenue, 2<sup>nd</sup> Floor, Gulfport, MS 39501.**

Ad Dates:       04-05-13  
                      04-12-13

Send Invoice and Proof of Publication to:

Connie Debenport  
Procurement Manager  
1410 24<sup>th</sup> Avenue  
Hardy Bldg., 2<sup>nd</sup> Floor  
Gulfport, MS 39501