

## City of Gulfport

### REQUEST FOR PROPOSALS

#### Professional Services for Fuel Dock Operations & Sales Gulfport Bert Jones Yacht Basin

The City of Gulfport ("City") hereby solicits Requests for Proposals for Professional Services for Fuel Dock Operations and Sales at the Gulfport Bert Jones Yacht Basin.

All proposals must be received in the Purchasing Office of the City of Gulfport, 1410 24<sup>th</sup> Avenue, Gulfport, MS 39501, no later than **5:00 o'clock p.m. September 28, 2012** after which time they will be referred to the Selection Committee.

Request for Proposal packages may be obtained at the Procurement Office, 1410 24<sup>th</sup> Avenue, Gulfport, MS 39501. All inquiries should be directed in writing to Procurement Manager, at same address or via e-mail at [cdebenport@gulfport-ms.gov](mailto:cdebenport@gulfport-ms.gov), no later than five (5) days prior to the opening date of the proposal.

One (1) original, five (5) copies and one (1) digitally converted copy (disc) of each proposal shall be submitted

The Selection Committee will review each proposal, select a qualified firm and make a recommendation for award to the Mayor and City Council. All proposals shall be submitted in a sealed envelope clearly identified with the following information: **Name of Firm or Individual; "Professional Services for Fuel Dock Operations & Sales."**

A written contract may be awarded to the individual/firm whose Proposal is determined by the committee to be the most advantageous to the City. The City reserves the right to reject any and all proposals or to waive any informality.

The City of Gulfport is an equal opportunity employer.

The firm selected will be eligible to negotiate a contract with the City. If the selected firm is unsuccessful in negotiating a contract or does not maintain the minimum requirements, the City, at its discretion, may select the next ranked firm for contract negotiation.

Direct contact with any City employee, including the Governing Authority, on the subject of this proposal, is strictly forbidden. Violation of this paragraph will result in disqualification of your proposal.

Grading Criteria will based on the following factors:

1. Cost
2. Revenue & Profit Plan
3. Qualifications & Expertise
4. Marketing Plan

Publish Dates: 08-23-12  
08-30-12

Send invoice and proof of publication to: Connie Debenport  
1410 24<sup>th</sup> Avenue  
Gulfport, MS 39501