MINIMUM SUBMISSION CRITERIA FOR SITE AND CONSTRUCTION PLANS FOR APPLICATION OF A BUILDING PERMIT TO CONSTRUCT ONE & TWO FAMILY DWELLINGS

GENERAL BUILDING PERMIT APPLICATION COMPLETED WITH THREE (3) SETS OF CONSTRUCTION DRAWINGS WITH ATTACHED SITE PLANS ARE TO BE SUBMITTED ON STANDARD PAPER Sized AT A MINIMUM 24” X 36”. STANDARD SCALE, LEGIBLE AND EASILY REVIEWED. A COPY OF THE CODE OF ORDINANCE CAN BE LOCATED ON THE GULFPORT WEB SITE  WWW.GULFPORT-MS.GOV

SITE/CIVIL PLANS

SITE:
- OVERALL DIMENSIONS OF THE PROPERTY AND COMPLETE DIMENSIONS OF ALL STRUCTURES
- IDENTIFY DISTANCE FROM THE PROPERTY LINES TO EACH STRUCTURE
- OFF-STREET PARKING
- INGRESS AND EGRESS
- SPECIAL FLOOD HAZARD AREAS TO INCLUDE ELEVATION CERTIFICATES WHEN REQUIRED

DRAINAGE:
- FINISHED FLOOR ELEVATION
- DRAINAGE PLAN, EXISTING AND PROPOSED GRADING ELEVATIONS AND DIRECTION OF FLOW OF SURFACE WATER

WATER & SEWER:
- LOCATION OF ALL EXISTING AND PROPOSED WATER AND SEWER SYSTEMS

FIRE:
- LOCATION OF EXISTING AND PROPOSED FIRE HYDRANTS

CONSTRUCTION PLANS

FOUNDATION DETAIL:
- WIDTH AND DEPTH DIMENSIONS OF FOOTINGS, PIERS, COLUMNS, CHAIN WALLS AND SLABS
- PLACEMENT, SPACING, SIZE, LAPS, HOOKS AND BENDS OF REINFORMENT METAL
- MINIMUM COMPRRESSIVE STRENGTH OF CONCRETE AT 28 DAYS
- SUB-BASE AND BASE FILL COURSES
- VAPOR BARRIER
- FOUNDATION VENTILATION
- FLOOR FRAMING PLAN (ENGINEERED DATA REQUIRED FOR TRUSS CONSTRUCTION)

WALL SECTION DETAIL:
- IDENTIFY ALL FIRE RESISTIVE WALLS WITH UNDERWRITERS LABORATORIES, FACTORY MUTUAL, GYPSUM ASSOCIATION, OR OTHER INDEPENDENT TEST LAB DESIGN NUMBER
- IDENTIFY ALL MATERIALS WHICH CONSIST OF THE WALL ASSEMBLY
- FIRE BLOCKING
- IDENTIFY ALL LOAD BEARING WALLS
FLOOR/CEILING DETAIL:
- Identify all fire resistive floor/ceiling with Underwriters Laboratories, Factory Mutual, Gypsum Association, or other independent test lab design number
- Identify all materials which consist of the floor/ceiling assembly
- Fire blocking
- Draft stopping

ROOF/CEILING SECTION DETAIL:
- Identify all fire resistive assemblies with Underwriters Laboratories, Factory Mutual, Gypsum Association, or other independent test lab design number
- Identify all materials which consist of ceiling and roof systems
- Ceiling joists, rafters or trusses (engineered data required for truss construction)
- Roof covering materials
- Attic ventilation
- Attic draft stopping

ARCHITECTURAL ELEVATIONS:
- Identify exterior elevations by north, south, east and west

FLOOR PLAN:
- Show critical dimensions
- Identify each area or room by use
- Basic floor plan shall also include signaling alarm systems
- Interior finish schedule
- Door schedule
- Window schedule

FIRE STOPPING:
- Show method and material used for all penetrations through all assemblies, i.e. floors, walls, ceilings

PLUMBING/GAS DETAIL:
- Identify and locate all plumbing fixtures, type and size of pipes, vents, and backflow preventers
- Provide a one-line gas isometric drawing (if applicable)

MECHANICAL DETAIL:
- Provide complete mechanical layout

ELECTRICAL DETAIL:
- Floor plan showing lighting with switches, receptacles, special outlets, switchgear location, underground, under slab conduits, emergency systems, electrical service entrance
GENERAL NOTES:
- FAILURE TO SUBMIT PROPER DOCUMENTATION SHALL DELAY PLAN REVIEW AND ULTIMATE APPROVAL FOR BUILDING PERMIT.
- DEVELOPER/CONTRACTOR IS RESPONSIBLE TO LOCATE ALL PRIVATE UTILITIES RELATIVE TO CONSTRUCTION.
- DEVELOPER/CONTRACTOR/OWNER IS RESPONSIBLE FOR PAYMENT OF ANY WATER AND OR SEWER "TAP FEES" PROVIDING RECEIPT TO BUILDING CODE SERVICES PRIOR TO ISSUANCE OF ANY PERMIT.
- DEVELOPER/CONTRACTOR MUST OBTAIN AN APPROVAL FOR ANY PLACEMENT AND SIZING OF CULVERTS FROM THE DEPARTMENT OF ENGINEERING. CULVERTS FOR DUPLEXES MUST BE PROVIDED BY A PRIVATE ENGINEER.
- SMART CODE ZONED AREAS WILL REQUIRE ARCHITECTURAL REQUIREMENTS TO BE SHOWN SUCH AS COLORED ELEVATIONS, LANDSCAPING PLAN AND PARKING AREA REQUIREMENTS.

- THE ABOVE MAY NOT BE ALL INCLUSIVE