

**AGENDA**

**ZONING BOARD OF ADJUSTMENT AND APPEALS**

**CITY HALL COUNCIL CHAMBERS**

**THURSDAY, DECEMBER 17, 2015 @ 3:00 P.M.**

**A. Prayer**

**B. Pledge of Allegiance**

**C. Call to Order**

**D. Determination of a Quorum**

**E. Confirmation of Agenda**

**F. Adoption of Minutes: Zoning Board meeting – November 19, 2015.**

**G. Hearing of Cases**

**G1. Public Declaration of Appeal Process of Chairman**

Any person or any officer, department or agency of the City aggrieved by any decision of the Zoning Board of Adjustment and Appeals may, within fifteen (15) days thereafter appeal there from to the mayor and City Council by filing with the Planning Division a written notice of appeal specifying the decision from which the appeal is taken. In case of such appeal, the Zoning Board shall cause a transcript of the proceedings in the case to be certified to the mayor and City Council, and the matter will be heard on said transcripts. The filing fee for an appeal, is based on the actual cost of the required official transcript and any related miscellaneous charges. Any appeal shall be in writing and submitted to the Department of Urban Development-Planning Division stating what decision is being appealed and detailing how you are aggrieved.

**G2. Anyone speaking today is asked to complete a “Speaker’s Card”.**

Please provide the completed card at the time you speak to the Zoning Board. City staff personnel can assist in any questions you may have or in completing the card. This public meeting is open to all for comment.

### **G3. Routine Agenda**

#### **1. Variance: Case File Number: 1512ZB096**

Michael Gallotte, property owner, request a variance of 33.5 feet to allow front yard (second frontage) setback of 16.5 feet where 50 feet are required for the construction of a commercial structure at 4723 Tennessee Avenue on tax parcel 0810C-06-018.000, containing approx. 12,570 square feet, zoned B-4 (Highway Business) (Located north of Jackson Street, south of and adjacent to Van Buren Street, east of Arkansas Avenue, and west of and adjacent to Tennessee Avenue) Ward 3. (**Exhibit 096**)

### **H. Adjournment**